

MEETING IS THE 1ST WEDNESDAY OF THE MONTH AT 2:30 P.M.

TIMBERLAKE COMMUNITY ASSOCIATION

ARCHITECTURAL CONTROL COMMITTEE REQUEST FORM

REQUEST FOR: _____

(i.e., deck, fence, color change, etc.)

USE A SEPARATE FORM FOR EACH CHANGE.

OWNER'S NAME: _____

PROPERTY ADDRESS: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

WORK PHONE: _____ HOME PHONE: _____

OWNER'S SIGNATURE: _____ DATE: _____

INSTRUCTIONS

Please provide a sketch and written description of the proposed improvement or change. Draw to scale if possible. Include sufficient detail including dimensions, materials, colors, etc. Change of paint color request MUST include paint chip. Insufficient information concerning request necessitates denial of request. Submit a drawing which includes the relation of improvement to neighboring homes and common grounds, where relevant (fences, additions, decks, etc.) Use back of form or attachment, if needed. You will be notified within 30 days of the meeting whether your request was approved or disapproved. Date and time are subjected to change. AN ACC DECISION WILL BE NOT OFFICIAL UNTIL WRITTEN NOTIFICATION IS RECEIVED.

OWNER TO ENSURE ALL LOCAL ORDINANCES ARE COMPLIED WITH. CALL CITY FOR INFORMATION TO DETERMINE WHETHER A BUILDING PERMIT IS REQUIRED AT 385-8060.

FOR COMMITTEE USE ONLY: DATE ____/____/____ APPROVED: _____ DISAPPROVED: _____

Any stipulations or instruction to owner from Committee:

Signature: _____ Signature: _____